



2026 Pool Party Request Form

Facility Name	
Date and Time of Party	
Number of Guests	
Lifeguards Needed**	
Method of Payment	
Contact Person	
Contact Address	
Contact Phone number	
Contact Email address	
Total Amount Owed	

**Lifeguard requirements are subject to change based on zone validations and minimum lifeguard requirements per facility.

Additional Staff needed will be calculated at \$36.00 per hour. . There will be a \$35.00 processing fee for all pool parties.

Payment must be received 2 weeks prior to the party date for all privately sponsored parties (resident).

Any cancellations made within 72 hours of the scheduled party will be 100% refunded. Less than 72 hour notice of cancellation will be 50% refunded.

In order to confirm this event, please have an authorized representative sign below and fax or mail this form not later than 2 weeks (14 days) prior to the scheduled event

Please reach out to houstonparties@americanpool.com with any questions.

Signature of Property/Resident

Date
